

GP confirmation

Organisation: _____

Palliative care case conference

To:	Email/fax number:
From:	No. of pages: (including this page)
Subject: Palliative case conference	Date sent: (dd/mm/yy):

Dear Dr _____

Following our recent correspondence with you a palliative care case conference has been organised for: (resident/client name):

Resident/client DOB (dd/mm/yy): _____

Case conference date (dd/mm/yy): _____ Start time: _____

Expected duration: _____ Venue: _____

If you are joining by teleconference, please dial in using the following telephone number and code:

Telephone: _____ Code: _____

Reason for case conference:

Yours sincerely (name): _____

Role: _____ Organisation: _____